

ROCHESTER CITY CLERK'S OFFICE
201 4TH STREET SE SUITE 135
ROCHESTER MINNESOTA 55904
(507) 328-2515
City Forester-Jeff Haberman
E-MAIL: jhaberman@rochestermn.gov

**APPLICATION
COMMERCIAL TREE WORK YEARLY LICENSE**

FIRM _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

FAX _____ TELEPHONE _____

APPLICANT _____

TITLE _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE _____ FAX _____

E-MAIL ADDRESS _____

ISA Certified Arborist Name/Number (if applicable) _____

TCIA Accreditation (if applicable) _____

DEPARTMENT USE ONLY

**COMMERCIAL LIABILITY INSURANCE
(MINIMUM AMOUNTS OF COVERAGES)**

\$1,000,000 GENERAL AGGEGRATE..... ☐ YES ☐ NO

\$1,000,000 PER OCCURRENCE..... ☐ YES ☐ NO

\$ 50,000 FIRE DAMAGE..... ☐ YES ☐ NO

\$ 5,000 MEDICAL..... ☐ YES ☐ NO

WORKMAN'S COMPENSATION- AS REQUIRED BY STATE STATUTE

\$100,000 PER ACCIDENT..... ☐ YES ☐ NO

\$500,000 PER DISEASE..... ☐ YES ☐ NO

\$50 APPLICATION FEE PAID..... ☐ YES ☐ NO

Yearly Tree Work License Agreement

In accordance with the International Society of Arboriculture

I, _____ owner of _____
tree service choose to voluntarily pledge that myself and others working for
my company will not **top*** any trees within the City of Rochester.

Signature: _____ Date: _____

* Topping is defined as indiscriminate cutting back of tree branches to stubs or lateral branches that are not large enough to assume the terminal role. Topping is also known as making inter-nodal cuts.

This is being done in order to help increase the quality of tree care within the City of Rochester, please sign and return with your license renewal. If you have any questions please call (507) 328-2525

RIGHTS OF SUBJECTS OF GOVERNMENT DATA

LICENSE AND PERMIT DATA

"TENNESSEN WARNING"

In accordance with the Minnesota Government Data Practices Act, the City of Rochester is required to inform you of your rights as they pertain to the information collected about you. Public information is that information which is available to the general public; Private information is that information which is available to you, not to the public; and confidential information is that information which is not available to you or the public. The information we collect from you is either public or private. The separation of that information is as follows:

PUBLIC - NAME AND ADDRESS OF APPLICANT(S) AT THE TIME OF APPLICATION

PRIVATE - SOCIAL SECURITY INFORMATION, BIRTH DATE INFORMATION

(MS 13.355 & 13.37(a))

The information collected and required from you is to determine your eligibility for a City of Rochester License or Permit. If you do not supply the required information, the City of Rochester will not be able to determine your eligibility.

The dissemination and use of the private data we collect is limited to that necessary for the administration and management of the licensing program. Persons or agencies with whom this information may be shared include:

*CITY, COUNTY, AND STATE PERSONNEL INVOLVED IN DETERMINING YOUR
ELIGIBILITY, CONTRACTED PUBLIC AUDITORS, AND THOSE INDIVIDUALS TO
WHOM YOU GIVE YOUR EXPRESS WRITTEN PERMISSION.*

Unless otherwise authorized by state statute or federal law, other government agencies utilizing the reported private data must also treat the information private.

You may wish to exercise your rights as contained in the Minnesota Government Data Practices Act. These rights include:

THE RIGHT TO SEE AND OBTAIN COPIES OF THE DATA MAINTAINED ON YOU.

THE RIGHT TO BE TOLD THE CONTENTS AND MEANING OF THE DATA.

THE RIGHT TO CONTEST THE ACCURACY AND COMPLETENESS OF THE DATA.

To exercise these rights, contact the City Clerk's Office, Room 135, City Hall, Rochester, Mn. 55904

*I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION REGARDING
MY RIGHTS AS A SUBJECT OF GOVERNMENT DATA.*

(Signature of Data Subject)

(Date)